



Employment Application

King's Sandwich Shop

PERSONAL INFORMATION

First Name	Last Name	Social Security Number
Phone Numbers		
Home:	Cell:	Email:
Home address		
Street:	City:	State: Zip:

POSITION INFORMATION

Position Applied for:	Salary expected: \$ /hr
Time Base, Days and Hours you are willing to work (please check all that apply):	
<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary/Seasonal <input type="checkbox"/> Weekdays <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday <input type="checkbox"/> Day Shift <input type="checkbox"/> Mid Shift <input type="checkbox"/> Night Shift	
How many hours per week would you like to work? _____ Start date desired? _____	

REFERENCES

Please list three references (not related to you) that have knowledge of your performance over the past three years.		
Name:	Phone number:	Relationship:
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EMPLOYMENT HISTORY *Please begin with the most recent employer.*

Company name	Telephone
Last position held	Ending Wage/Salary
Dates Employed FROM (Mo/Yr) TO (Mo/Yr)	Supervisor Name
May we contact this employer?	Reason for leaving

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ADDITIONAL INFORMATION

If hired do you have a reliable means of transportation to and from work?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you at least 18 years old? (If not, do you have a valid work permit?)	<input type="checkbox"/> Yes <input type="checkbox"/> No
If hired, can you provide proof of your legal right to work in the United States?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? If not, please describe the functions that cannot be performed.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of a criminal offense? (You need not disclose minor traffic violations.) If yes, state the nature of the crime(s), where and when convicted and disposition of the case.	<input type="checkbox"/> Yes <input type="checkbox"/> No

EDUCATION, TRAINING, EXPERIENCE

	NAME	LOCATION	# YEARS	DEGREE/DIPLOMA
High School				
College/University				
Post Graduate School				
Certificate Program				

Please Read Carefully, Initial Each Paragraph and Sign Below

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery. **Initials** _____

I hereby authorize King's Sandwich Shop to thoroughly investigate my references, work record, education, criminal background through a background check and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release King's Sandwich Shop, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any related to such investigation or disclosure. **Initials** _____

I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and King's Sandwich Shop. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without notice, at the option of either myself or King's Sandwich Shop, and that no promises or representations contrary to the foregoing are binding on King's Sandwich Shop unless made in writing and signed by me and the King's Sandwich Shop's designated representative. I acknowledge that this application will be considered active until the position for which I am applying has been filled. At that time, this application will expire. **Initials** _____

Applicant's Signature

Date

***Thank you for applying for employment at
King's Sandwich Shop.***